

Agenda – Finance Council Minutes  
February 13<sup>th</sup>, 2023  
5pm

1. Call to Order – Father led us in prayer. Present: Father, Gary Robert, Ron Zurliene, John Zieren (Trustee), Mary Hugo (Trustee) & Tiffany Wesselmann (Administrative Assistant). Absent: Gene Huels & Robert Doerr

Approval of minutes from September 8<sup>th</sup>: Gary Robert and Ron Zurliene

2. Review of Finances: Status of investments/money market account/checking accounts.
3. Review of roof proposals, security proposals, parking lots and brick work (Warnecke's) and approval of upcoming jobs.

Church Projects

Brick work: Warnecke Restoration: \$81,980 (sounds like this amount could go down if we replace the whole roof)

Interior Walls: Autenrieb: \$11,745

Roof: Roofing Force: \$247,876.80 (replace whole roof)

OWR: \$165,000 (just repairs on problem areas)

Martin: \$1,338,685.00 (replace whole roof)

Church Parking Lot

Rooters: \$54,100

Matthew 25 Lot

Diekempers: \$13,000

Anderson: \$11,250

(Mind you, these quotes are since 2020)

Security Alarm: Church

Cameras/security/fire: \$13,050.00 + \$79/month

Security Alarm: Parish Center

Camera/card access/security: \$13,475.00 + \$79/month

Pro Alarm: Church

Security/UL. fire alarm system: \$10,500

Pro Alarm: Parish Center

Security alarm system: \$4,125

The Finance Council was presented with the following approvals from the Parish Council: Roofing Force and Pro Alarm. Rooters, Warnecke, Autenrieb had all been approved previously. Gary asked if we would be tax exempt for the Roofing Force job.

Tiffany sent Mike Youngblood a message and here is his response:

Hi, Tiffany,

Yes! I don't know exactly how much it will save you, but we will get that figured before we sign the final agreement.

Thank you, Mike Youngblood

The FC was concerned on what jobs the PC thought as a priority. I told them as a spokesperson who attends both sides, the PC motioned to pass the companies that they wish to go with even if it is all not right away. We have some pretty substantial jobs that will cost a substantial amount of money. Their top priorities are roof, brick, walls in church, church lot, safety/security/fire. The FC motioned to approve and move forward with the roof. The resolution will be signed on Wednesday and sent to the diocese. Once approved through the diocese (which could take up to 2-3 weeks), we will let Roofing Force know the job was accepted. From there, Roofing Force will order the supplies which could take up to 2 weeks and from start to finish, he can have the job completed within 2 weeks. We do have \$99,000 left over from the window project plus what we have in our capital campaign fund, we will have enough to complete that job.

The FC would like Tiffany to call Rooters to ask if they can just hold off on the job or if they could quote us on just filling the holes or ask Anderson to see if they could do that. The job was agreed upon from both councils on September 30<sup>th</sup> but they were also supposed to come do the lot in November or December and now we have the priority of the church roof and structure. We will see about filling in the holes in the meantime. Ron had even mentioned a quick-crete to fill in the holes. Randy also mentioned he could get something from the city. Update: Tiffany called Rooters on Wednesday and Paul said just to let him know when we are ready to do the parking lot.

As for the Matthew 25 lot, sounds like we need to get someone out to review the drainage system by the door of the pantry. Tiffany will reach out to someone about that.

Since Roofing Force is planning on doing the whole roof including the steeples, Warnecke was able to knock off \$1680 of the original bid.

For right now, the finance council has approved only the roof job. As for the parking lots and safety and security, they would like to see our funds be replenished before putting them on the books to complete those jobs.

A letter will be going out to all the parishioners about what we are planning to do and hope to raise funds to help support what is coming up along with some visuals in the church to show all the jobs coming up.

4. Next meeting date: Thursday, April 13<sup>th</sup> @ 6pm

5. Prayer & good evening!

Minutes – Finance Council Meeting  
September 8<sup>th</sup>, 2022  
7pm

1. Call to Order – Prayer. 7:04pm  
Present: John Zieren, Gary Robert, Gene Huels, Father George Mauck, Mary Hugo, Ron Zurliene, Tiffany Wesselmann -secretary

Absent: Robert Doerr

2. Review of Finances: Status of investments/money market account/checking and any corrections to the budget. Catholic Schools subsidies. Payroll. There were no corrections to the budget. There was one question of what category the cemetery lights are noted in for the cemetery. That total can be found under the 5322-repairs and maintenance line item. Capital Campaign envelopes will not be in the 2023 mail out but parishioners are still able to donate to that account/fund. Mary asked if the \$40,000 the council discussed to transfer out of the cemetery account and put in our investments was transferred to the cemetery Diocesan investment account. A check was cut on 7/7/22 to the Diocese There were no other questions or concerns with the investments or account information.

We currently have 34 students at ASA and 26 students at MD for the 2022-2023 school year. The total currently due at ASA is \$117,724 that the parish takes care of. Tuition is \$7,615 per year per child. The charge for tuition for a family with 1 child is \$3765; \$6455 for 2 children; \$8385 for 3 or more children. St. Mary parish takes care of 80% of the remaining cost. The amount due to MD should be presented to us soon. We have to submit the following information for them to plug our numbers into a formula to give us our total. The numbers they collect are how many families contribute over \$250 a year, estimated cost to our parish for students attending our Catholic Schools for the upcoming year (we have students at ASA and St. Ann in Nashville. The estimated total for that came to \$132,259.02.) and the 3rd thing they ask for is our operating receipt total minus any bequeaths we would have received throughout the fiscal year. That total was \$489,949. The amount of kids that attend does not affect the amount we owe. We hope to get more of the students & families to help with the ministries of the Mass from both our catholic schools and our parish school of religion families.

A question was raised about our insurance on the church. Tiffany will reach out to John Coers at the Diocese. Gene reviewed the policy of what he had and he said we are right on target and should be good on our insurance. Update: 9-9-22: Tiffany talked to John Coers and he said that our insurance with Catholic Mutual is really good. If there would be a partial or full loss of the church, we would be covered. Catholic Mutual came in and took extensive video and pictures of our parish and all the artifacts at one time but not recently. It would be highly advised to go back through and collect our own including items in the sacristy. Tiffany will make sure this gets completed, sent to John Coers and saved at the church office. Payroll: Salaries for Randy and Tiffany were increased in July. Ellen's was increased in August when she returned but John, Father and Mary met afterwards to re-evaluate Ellen's pay. It was discussed that Randy is doing a great job and they are happy to have him. He is irreplaceable. With the cost of living that has gone up, the increases were needed to be able to keep the help.

3. Parish Center roof leak There had been a leak in the gym. Martin Roofing came out and there was a pipe of some sort that the caulking pulled away from. This was a

simple fix and just needed a sealant around the piping. So far, that is holding.

4. Old World Roofing and Autenrieb Church Painting. Old World Roofing was called today 9-8-22 and was told they were still working on our bid. With all the bad weather, they are really behind and don't have the staffing right now to be able to take care of all the jobs in a timely manner that they wish to do them in. They came out at the beginning of August and flew a drone over the church. Found we have severe hail damage. Autenrieb Church Painting will be out on Monday at 930 to review the job. Update: 9-12-22- Andrew from Autenrieb came out to review the damage. Did a water test on the walls and it was showing 90% moisture. We need to see about getting our brick sealed around the church as soon as possible. Tiffany will see who we need to follow up with on that job.

9-9-22 Tiffany called John Coers to ask about the possibility of replacing the roof and what it would take to have that covered under insurance. Unfortunately, it would take golfball size hail to have damaged that and it has been a while since we have had that here in Carlyle. John said that the tiles may be cracked and the membrane under the tile may be getting that moisture and becoming brittle. He suggested that many other churches are going with a metal roof that looks like slate or a composition shingle option. Either way, we will have to ask for a resolution from the Diocese before we replace it.

5. Landscaping around the rectory and new bathroom. Larry said Bach Landscaping & Lawn Care will be coming out to seed the grass by the new bathroom and sidewalks. The cost would be around \$350-450. It was suggested that maybe while they are here we could have them take out the west side. Tiffany can call them to ask. After that, we can discuss if anything will be put in its place. We have had a few people offer to do something.

6. Parking lots The Parish Center lot may not get done this year. We will make sure we are on the list for the spring to get that completed. Tiffany will reach out to Diekemper to get on the schedule. Tiffany will check with Ed Kleber about the church parking lot. We were waiting for the bathroom to be completed for anything to be done there. Father was concerned about the potholes on the church lot. Maybe we can do something with those for the time being till the new lot is completed. Tiffany will follow up on this. Update: 9-13-22 Tiffany got a hold of Rooters and talked to Jill. She will review the request and get us an updated bid for things of course have gone up. I told her we will need to be put on the schedule once that is approved. An update will be given after our Parish Council meeting in October. Jill will be in touch with me sometime this week.

7. Fire Alarm in church was suggested: Ron Zurliene had someone set up a system at the fairgrounds. This system all works off wifi and would alert the police of a problem. Ron will get Tiffany the name and number. Gary Robert also suggested a system he uses. He gets alerts and calls on his phone when an issue arises. That company is ProAlarm out of Marine. Tiffany will follow up with these companies and

