

# PARISH PASTORAL COUNCIL MINUTES

## ST. MARY CHURCH – CARLYLE

Tuesday, January 10, 2023

6pm

1. Call to order with prayer: Father called to order with prayer.
2. Roll call to be taken privately from secretary: in attendance: Elaine Horstmann, Kevin Frank, Jane Beckmann, Larry Peppenhorst, Gerard Luebbers, Troy Hempen, Bridget Winter, Father George, Ellen Knolhoff (DRE) & Tiffany Wesselmann (Admin. Assistant); absent: Barb Cardwell & Ed Kleber
3. Approval of minutes from October 11, 2022: Motion to approve: Troy Hempen and Jane Beckmann
4. Committee reports:

- **Administration:** Report given by Larry Peppenhorst/Tiffany

\* Parking lots: church and Matthew 25

The church lot will cost **\$54,100**. Tiffany reached out to Paul at Rooters and was told that the asphalt plants do not open until the middle of May. So it will be at least then. We were originally on the schedule for November or December. It was asked that we are put on the schedule for May or early June and was told that if they need a down payment to do that, we could make it happen. They did not want a down payment and said they would put us on the schedule again. Tiffany will make sure to follow up.

Matthew 25 lot: Diekempers met with Gerard, Tiffany and Larry back in October. Grades were shot and flags have been set. They said they would be out in 2-3 weeks to complete the job. We know everyone is really busy right now. We will keep trying to get this completed. Periodic follow up calls will be made.

\* Landscaping on West side of church: Bachs completed the project. Cost was \$4,273.80.

- **Cemetery report:** Report given by Gerard Luebbers: waiting out the winter months then they will work on oil and chipping the roads.
- **Social Outreach:** Report given by Jane Beckmann: nothing to report right now. Paulette plans to talk with Father about the Cosgroves Kitchen casseroles soon.
- **Liturgy** – Report given by Father: Christmas season went fine. We will be bringing the pageant back next year. We may have to add a class to it next year. It is usually just our 1<sup>st</sup> graders. This year we had Gabe Osborne lecturing with the assistance of Jean Kleber and Gabe did a wonderful job. We also had multiple children of the parish volunteer to help usher, bring up the gifts, hand out the book Father gifts the parish and greet people as they come in. Thanks to Tiffany for getting those kids lined up to help at this Mass. Thanks to some of the 1<sup>st</sup> grade class who carried baby Jesus to the crib. We had a full church. Also, thanks to the choirs, decorators and all that work behind the scenes to make those things come together.
- **Faith Formation/Youth Ministry:** report given by Ellen Knolhoff/Tiffany Wesselmann  
**Faith Formation:** Ellen

## Faith Formation Report – January 10, 2023

- ❖ Confirmation sponsors' meeting is tomorrow evening (Jan. 11). Thanks to the K of C who have donated a copy of *Handbook for Today's Catholic Teen* to each Confirmation candidate.
  - ❖ The First Communion Parent and Child meeting is February 1. First Communion is Sunday May 7; 10:00 am.
  - ❖ The Confirmation class Retreat is scheduled for Monday February 20, Presidents' Day at St. Mary Parish Center. We will be joined by St. Rose and St. Felicitas Beaver Prairie Confirmation classes. Jackie Toennies and her team are the facilitators.
  - ❖ The Knights of Columbus sponsored the annual "*Keep Christ in Christmas*" Poster Contest. Winners from Council 1382 are:
    - Grade K-2: Kolbie Hilmes
    - Grade 3-5: Madesyn Kessler
    - 2<sup>nd</sup> Place: Kaylee Kessler
    - 3<sup>rd</sup> Place: Cora Wiegmann (Tiffany's niece)
    - Grade 6-8: Faith Henkel
- Pictures of the participants and posters are on the Knights website, [www.kofc1382.org](http://www.kofc1382.org) . Visit the Photo Gallery page.
- ❖ The Reverse Raffle Committee has requested support from Faith Formation families. A note was sent home with the children asking for monetary donations to make baskets for the silent auction. If families would like to support the Reverse Raffle by providing items for the oral auction, helping at the Raffle, etc, please contact Valerie Nolte.
  - ❖ Diocesan DRE / CRE Zoom meeting January 12
    - Will further discuss Franciscan at Home
  - ❖ Franciscan at Home
    - Roll out in January
    - Will supply Tiffany with a Bulletin blurb
    - Program is for
      - Catechists
      - Parish Leaders (Parish Council)
      - Youth Ministry
      - Parents
      - Bible Study
      - Parish Catechetical Leaders (DRE, CRE)
      - Catholic School Teachers
      - Anyone interested in growing their Catholic Faith
    - Provided free for one year by the diocese
    - A free monthly webinar series is also offered; I will forward the message from the Catechetical Institute to council members
    - Handouts
    - I have sampled: *Mentoring Track: The Vocation of the Catechist*; *Parish Catechetical Leader Track: Confirmation Preparation*; *Workshops: Intro to the Old Testament*; *Intro to the New Testament*; *Christ: His Person and Works*; & *Intro to the Sacraments*
    - Presentations consist of short readings, videos, and responses
    - Questions
  - ❖ NCV Catechetical Leaders meeting
    - We will discuss Franciscan at Home
    - New Confirmation texts mandated by the diocese
      - I have samples of the approved texts and have been reviewing
  - ❖ Any questions

**Youth Ministry:** Tiffany Wesselmann

I spoke with Missy in the fall of the year about teaming up with her for the last 3 months of the year as the youth ministry advisor and then eventually taking that over as of the new year. Our October meeting consisted of a fun evening of working as a team and finding a list of items all throughout the parish center and enjoyed some tasty s'mores. Our November meeting was a busy night the Sunday before Thanksgiving where we met in the church switching out all the Breaking Bread books and inserting the Advent song in the inside covers. We also prepared all the books Father gifts the parish at Christmas. The kids were all looking forward to the upcoming Thanksgiving gatherings they would be having later that week. December brought on a night of pizza bowling at V & H in Breese. All the kids had a great time and enjoyed the time together. We haven't met in January as of yet but we will be discussing the opportunity of playing basketball with the other local churches, possibly acting out the Stations of the Cross for the Faith Formation disciples, and plan out the year on what we can do for our church and community. This is a great group. We don't have a lot of kids from our parish and we have kids that don't belong to our parish. We welcome everyone. Feel free to check out our Facebook page: St. Mary Carlyle Youth Ministry.

- **Social Recreation:** report given by Tiffany: St. Ann Sodality Basket Bingo is scheduled for Sunday, February 12<sup>th</sup> at 1pm. The Reverse Raffle is scheduled for Saturday, March 25<sup>th</sup>.
- **Finance committee:** report given by Fr. George and Tiffany:  
The investments/balances were not sent from the Diocese as of Tuesday. Elaine Nastoff said that they moved to a different building and she didn't get them out yet. Tiffany will send the updated form as soon as it becomes available. Update 1/12/2023 the reports came in so the attached table at the bottom will reflect those updated numbers. Father said it is important to keep the cemetery fund going as we are the ones who have to do the upkeep. Thanks to all the donations that have been coming in.  
\*next meeting was to be held at 6pm on Thursday, January 12<sup>th</sup>, 2023 but will have to be rescheduled due to some of the members are not available.

5. Old Business

- Seal the brick on the church/sacristy Randy Warnecke from Warnecke restoration. They have us on the books for July to come do the job. The cost will be **\$81,980.**
- Katharina Kasper Statue: Mater Dei said they will have a place for her. Dennis Litteken said he will talk with his building committee to get that spot prepared. I reminded him that we are still paying rent for her and so they are going to get something figured out. Tiffany will continue to follow up.
- Church roof—we have 3 bids: Old World Roofing: @ **\$165,000**; Roofing Force: **\$247,876.80**; Martin Roofing: **\$1,338,685.00**. OWR will only cover repairs in 4 areas that they found needed attention. They do not suggest replacing the whole roof but only fix the areas that are damaged. Roofing Force would replace the whole roof with a stone coated steel roofing. This bid would replace all of the church roof, the towers, and sacristy. Martin Roofing would replace the current roof with a synthetic slate tile. (Please see all the attached documents on our website for a full detailed bid on these bids.) The council wanted to know what the warranty is on the Roofing Force roof option. Update: 1/27/2023: The steel roof has a 50 non-prorated and non-depreciated warranty that covers wind over 100 mph, hail up to 2.5 inches, and stone loss for appearances. It's also class A fire rated. On top of all that, we provide a 10 year workmanship warranty. Update 1/12/2023: Father would

like to check with one more company before we move forward. Tiffany will be checking with DCA Construction. That is who did the roof for St. Boniface in Germantown. She will reach out to the council after this is completed to make sure we get on the books this year to fall in line with our upcoming repairs with Warnecke and Autenrieb. Tiffany spoke with Collin at DCA and he said they are a year out. Before he would come out to quote it, he wants to make sure that we are willing to wait that long.

UPDATE 1/27/2023: DCA was not really interested in the job. Council agreed that the bid with Martin was more than what we are willing to spend. Roofing Force will be out on Tuesday, January 31st to go over his proposal with the council and answer questions and concerns.

- Walls in church – Autenrieb will be coming out in August after the roof and outside work with Warnecke is completed. **\$11,745**
- Tree on church lot: The tree that was struck by lightning that is on the east side of the church will need to be removed. We did check into having it carved but the lightning strike caused too much damage. Tiffany reached out to Tom Wedekemper and he will be getting a quote together to have it removed.
- Water fountains in Parish Center: Gerard will talk with Randy again. The council would like to see them removed.
- Safety, security, fire alarm along with training for both the church and parish center for Faith Formation; drop off for ASA/MD in mornings: trainings were completed but follow up has been a challenge. This is a lot of work for Tiffany to do by herself to get everyone in compliance. There needs to be a committee formed and this will honestly take some time to get a system in place. She suggested going to visit other larger parishes to see their setup. She has been working with 4 companies/individuals on the safety and security of the buildings which took about 2 hours each to go through all the buildings with them and more countless calls and follow up appointments. The bids we have are:
  - Brad Clark from our parish \$8540.00 security only.
  - ProAlarm out of Marine can do fire and security.
  - Security Alarm out of Salem can do fire and security.
  - Custom Camera Solutions out of Aviston security only. \$11,410

*(Please see the website for the full bids.)* The council has decided to go with the 2 companies that offer both fire and security so it is all one company that we are working with. Larry made 1<sup>st</sup> motion with Gerard 2<sup>nd</sup>. Tiffany will set up an appointment with both of these companies so they can present to the council what their bid all entails. Father also mentioned a gentleman that Fr. Jim use for their parishes. Tiffany will check on that but if he doesn't do fire and security, the council would like to move forward with these other 2 options. Update: 1/10/2023: this other company only does security.

UPDATE 1/27/23: Security Alarm will be out on Monday, January 30<sup>th</sup> to present his proposal. Pro Alarm will be out Wednesday, February 8<sup>th</sup> for theirs. A decision will be made after that.

As for the drop off in the morning with the ASA/MD kids, we are still seeing some children dropped off with no supervision sometimes before 7 but always before 715. Father suggested that we could have volunteers come in and sit in the hall to monitor for safety concerns. Another option was they could be dropped up at the office doors and they could sit in that hallway till others arrive down by the gym. Nothing was voted on.

6. New Business

- Parish Council nominations: Troy Hempen, Bridget Winter and Elaine Horstmann terms are up. Election will be held the weekend of March 4<sup>th</sup> and 5<sup>th</sup>. Tiffany will put something in the bulletin starting this weekend to accept nominations. Father suggests we need to try to get some of our younger parishioners involved. The youth is our future of this church.

7. Pastor's Comments

- Father would like to know how the ASA fund is looking. We sent out letters to all of our parishioners and he would like to know how "we" did in helping as a parish.
- Father went to the priest retreat the 1<sup>st</sup> week of January. He enjoyed the week. The retreat was about the Eucharist and talked about getting more people involved in our parishes. We need to be reminded that we all have something to bring to the table with our time, talent and treasures.
- Eric Nordike and Tom Frerker sandblasted and placed a statue of Mary that came from the priest home here in Carlyle. You can find her on southwest corner of the Parish Center facing 127. Be sure to take a look. There is also a plaque that goes with her and he will have Randy mount that.
- Next meeting will be **Tuesday, March 14<sup>th</sup> @ 6pm**

8. Adjournment/closing prayer

St. Mary's --- Investments		1/12/2023							
		Maturity	Rate	Amount	Interest				difference from last month
<b>Common Stock</b>									
U.S. Bancorp		100sh.	28.5%	\$2,850.00					\$0.00
	<i>Dividend income</i>		\$	37.00					
<b>Diocesan foundation--Renovation Fund</b>									
27-8 St. Mary - Carlyle			1.0%	\$99,720.10					\$84.62
<b>Diocesan foundation--General Fund</b>									
25-7 St. Mary Church - Carlyle	Diocese		1.0%	\$314,763.74					\$267.11
<b>Diocesan foundation Cemetery Fund</b>									
29-2 St. Mary Cemetery - Carlyle			1.0%	\$112,660.89					\$12,748.26
<b>Total investments:</b>				\$529,994.73	\$ -				<u>\$13,099.99</u>

Bank Accounts as of		1/3/2023
Account name		Balance
Building Fund		\$78,638.71
Cemetery Fund		\$49,693.77
General Fund		\$88,984.27
Mass Fund		\$18,668.68
Renovation Fund		\$183,495.57
<b>Total</b>		<b>\$419,481.00</b>

cash on hand: \$ 235,985.43 *excludes Renovation Fund*