

# PARISH PASTORAL COUNCIL AGENDA

## ST. MARY CHURCH – CARLYLE

Tuesday, October 11, 2022

6pm

1. Call to order with prayer
2. Roll call to be taken privately from secretary
3. We welcome guest speaker Bob Gustafson-St. Mary Crusader report and floor status
4. Discussion with St. Teresa Parish Council
5. Approval of minutes from August 9, 2022
6. Committee reports:
  - **Administration:** Report given by Larry Peppenhorst
    - \* Parking lots: church and Matthew 25
    - \* Landscaping the church
  - **Cemetery report:** Gerard
  - **Social Outreach:** Report given by Jane Beckmann
  - **Liturgy** – Report given by Father
  - **Faith Formation/Youth Ministry:** report given by Ellen Knolhoff
  - **Social Recreation:** report given by Barb Cardwell
    - **Parish picnic & Pork Sausage Dinner**
  - **Finance committee:** report given by Fr. George and Tiffany
    - \*next meeting will be held at 6pm on Thursday, January 12<sup>th</sup>, 2023
7. Old Business
  - Seal the brick on the church/sacristy
  - Katharina Kasper Statue
  - Old World Roofing
  - Walls in church – Autenrieb
8. New Business
  - Tree on church lot: Brian Willis: 618-530-0513
  - Remove water fountains in Parish Center
  - Safety and security along with training for both the church and parish center for Faith Formation; drop off for ASA/MD in mornings
  - Next meeting will be **Tuesday, January 10<sup>th</sup> @ 6pm**
7. Pastor's Comments
8. Adjournment/closing prayer

**PARISH PASTORAL COUNCIL**  
**ST. MARY CHURCH – CARLYLE**  
**Meeting Minutes**  
**Tuesday, August 9, 2022**  
**6pm**

1. Call to order at 6pm and Father led with prayer.
2. Roll call taken privately from the secretary. In attendance: Ellen Knolhoff (DRE), Elaine Horstmann, Barb Cardwell, Jane Beckmann, Ed Kleber, Mary Hugo (trustee), John Zieren (trustee), Fr. George, Gerard Luebbers, Brigett Winter, Tiffany Wesselmann (administrative assistant), and guests: Duane Grapperhaus (music director), Deb Antonacci, Cheri Mansfield & Paulette Evans (Guatemala trip)  
Absent: Larry Peppenhorst, Troy Hempen and Kevin Frank
3. Approval of minutes from May 10, 2022 Ed Kleber and Gerard Luebbers and all approved
4. Guest speakers Paulette & Cheri: Paulette and Cheri had a great trip to Guatemala. The people of Guatemala have such a strong faith. Cheri & Paulette went to 3 different parishes and there was a parade every time. They are so appreciative. There was lots of food and they got to speak at each place. They stressed to the parishioners to continue to attend church. During covid, everything shut down. They have to make their own work so a lot of families were out of food. On August 15th there is a meeting there. Their parish needs money to update the church with a new roof, flooring, painting, etc. Paulette and Cheri thought about going to different organizations to ask for donations and mentioned to the council that they would like to think of ideas on how to help raise money for this need. The new priest, Fr. Vic is very involved and trying to get the parishioners back in the church. He started there in January. They have to switch priests every 6 years. Our 1st month's collection that we do here at St. Mary, 100% goes to the bishop in Guatemala and he then distributes it. All money is given to our sister parish unless the parish needs religious books or something to keep the parish going then the bishop will make sure those purchases are made before that money is given to the parish. The money raised would go to a "building fund" for this. Currently, the government won't let CRS in some areas to offer help which is a shame because that group could really change some things around in those areas. Father suggested a "raise the roof foundation". The ladies will be talking with the sodality and Paulette is talking with Ellen to do a presentation to the FF program to raise awareness. All fields are planted by hand. The one town is surrounded by, now, inactive volcanoes. They plant around all of that. The ladies would like to go back in 2 years. It was suggested a pen pal program for the kids of Guatemala to connect with our kids in our parish.
5. Guest speaker Duane Grapperhaus:

- The organ/PA system was glanced by lightning during the past 3 weeks.
- The technician from Wicks Organ thought lightning as the cause for 2 diodes within the pipe section not working. In addition, at the same time, 1 amplifier did not work within the PA system – It was replaced with a used one Duane had available. A new amplifier of this type currently has a long lead time to obtain. Everything otherwise is working fine.
- Update on the organ – the console is 97 years old – the pipe section behind the walls is about 81 years old – the center section of pipes you see from downstairs is 50 years old.
- For Informational Purposes Only - Estimates for updating / relocating the organ downstairs are:
  - Replace the content of the console \$116,000.00.
  - Add digital voices, + \$32,000
  - Relocate downstairs roughly \$25,000 using fiber optic cable. Estimate for relocation needs to be gone over again on this issue with Wicks Organ Company.
  - The two mic cables above the ceiling need to be replaced. We are using a wireless mic system from upstairs to the PA closet. Now that it's cooler, options of replacing the cable with PVC pipe or flex steel cover will be looked into. One day of labor to replace the microphone lines with a cover will be needed if that is what the parish wants to do.
- You saw the bulletin announcements for a home organ for the purpose of having the choir downstairs for the first two Sundays of each month. First of all, we want to thank all the families responding to our request for a home organ for this purpose. We will start the choir downstairs in September with a temporary organ / and choir placed on the St. Joseph side but moveable to the Mary's side if need be – just the audio hook ups will be more difficult on the west (Mary's) side. A family within St. Mary's has contacted Duane to help in this effort to obtain an organ/pa support system that can accept current music sources for additional options of

use. This part is anticipated to be installed before the Christmas Holidays.

- September - announcements will go into the bulletin for cantors (that can be of all ages) – but to hopefully also attract those of school age. We currently have 7 cantors.

Duane will get with Ellen to discuss the role of music and the Wednesday night classes she leads.

6. Guest speaker from ASA, Deb Antonacci: Deb came into to give us an update on the ASA addition and the goal of this project. Goal is to bring the office for ASA to ground level. This will be more welcoming and is much needed for safety reasons. Currently, the office is in the basement. Within the last 4 years, the enrollment has grown 20%. Currently have 351 students and of those, 40 of them are from St. Mary and 15 students from St. Teresa. This addition will add an office and 5 classrooms. This will not replace any classrooms but be an addition to. The goal of the catholic school is to continue to keep the class sizes small. The cost is approximately 2.8 million. Currently, 13 parishes in the area send kids there. Deb mentioned 3 things. #1 is we would like to ask to keep catholic education alive. #2 please pray the ASA building prayer (see attached at the bottom of this notation). #3 we have thermometers that mark the status. So far, 1.5 million has been pledged. We have \$547,000 in hand. Goal was to put the project out to bid in December and break ground in spring of 2023 but have to go back to the table and make sure that all the funds would be there. Poetker and Litteken construction helped with a rough “bid” along with Mark Neimeyer that came up with the plan. Father asked about the major donors. They plan to go back to the list. Currently they do not have a company helping with the campaign but up for suggestions to help spread awareness and ask for donations. It is currently ran by volunteers. There have been a couple mailings: anyone who was a parishioner of St. Dominics, St. Augustine & St. Anthony along with parents and grandparents of the ASA family that include past & present students.. Businesses have been approached as well. Father is suggesting that we personally send out a mailing from here. He also suggested they reach out to Olney as they built a new school or Immaculate Conception; they may have some ideas. They raised 3 million at Olney. Deb appreciated all and any ideas. A thermometer was approved to put out on our church grounds to show the progress and will be updated weekly.

#### **ASA Building Prayer**

***Gracious and loving Father, as we prepare to build for the future of Your church, guide us with Your strength and wisdom as we work to meet the needs of Your children. Without You, we labor in vain, yet with You, we bear much fruit. Bless our stewardship efforts as we build upon the faith alive in our families and community, now and for future generations, with Christ as our cornerstone and the Holy Spirit as our guide. Amen.***

7. Committee reports:

- Administration: Report given by Ed Kleber

- \* Parking lots: church and Matthew 25: Diekemper

Excavating was to come out the week of August 1st but the weather was uncooperative. Hopefully they can get in to do the parking lot soon. We have had flooding in the parish center 4 times within the last month due to the excessive amounts of rain at one time. John said they were out surveying last week. Tiffany will check with Larry on an update.

- \* Landscaping church and rectory—rectory has been completed. The part on the west side of the church needs to be torn out.

- \* Cemetery report given by Gerard: an old tree fell into the cemetery lot. Gerard will go out and cut it up and clean it up. There is a drainage issue running east to west. This area doesn't drain due to the culvert being collapsed. Want to replace it with a 10in culvert and install 2 clean-outs and a french drain. Estimate would be @ \$3800. Just waiting on an excavating quote. A few of our parishioners were suggested and will be called. Labor will be donated. Approval of the project was 1st approved by Ed Kleber and was 2nd by Bridget Winter. All were in favor. All bills and payments will come out of the cemetery account and will be processed through the office.

- Social Outreach: Report given by Jane Beckmann

- Paulette is having a meeting in September

- Liturgy – Report given by Father: they haven't met

- Faith Formation:

#### Faith Formation Report – August 9, 2022

- Mark Loyet, the diocesan Director of Religious Education, has been hosting monthly Zoom meetings for DREs and CREs throughout the diocese. They have been helpful. Our next meeting is Thu Aug 11.
- The last Zoom topic was on the History of PSR / Catholic Schools; I have notes available; I will forward the email if you wish to view the recorded video of the presentation.
- The NCV catechetical leaders will meet Thu Aug 18 at St. Mary Carlyle.
  - Catch up on our cohorts' ministries
  - Discuss resuming Formation Days for catechists
  - Discuss inviting Mark Loyet to a meeting
  - Discuss resuming Diocesan Formation Days with Mark

- Formation Days sponsored by the NCV Catechetical leaders has been on hiatus since COVID; the last Formation Day was August 2019; topic: ***To Teach Like Jesus Did***; presenter: Jaime Gil. We will discuss resuming these sessions at our meeting
- The last Formation Day sponsored by the Diocese was February 2015.
- Loyola Press offers online catechist formation that I have shared with the catechists. There are ten topics ranging from “*Getting to Know Your Learners*” to “*What We Believe*” to “*Prayer and Leading Prayer*”. I also give them a book as a prayer resource.
- Catechist Organizational Meeting is Wednesday, August 24 at 6:30 pm. **We are looking for one more catechist** (7<sup>th</sup> grade). We have 1 new catechist. We also have openings for classroom aides.

New catechist: Susan Howard

Returning catechists:

§ Kim Richter

§ Diane Hodapp

§ Kathy Pingsterhaus

§ Jamie Buehler

§ Beth Monken

§ Samantha Mansfield

§ Heather Kleiboeker

§ Brigid Nalewajka

- Faith Formation sessions will run from 6:30 to 7:30.
- The dates for Confirmation will be posted September 29.
- The first Faith Formation session is Wednesday, August 31 with parents in attendance.
- I mentioned at the last Parish Council meeting the need for new marker boards /paneling for the classrooms; they don't erase well; installed when Carlyle Unit #1 rented the building ~20 years ago
- RCIA Organizational Meeting was earlier today (August 9), and the schedule was finalized. PENDING: Location of sessions; we may need to adapt due to construction on Cherry Street in Breese
  - We have 2 or 3 inquirers

### **YM Report per Missy Koopmann**

- YM kids enjoyed summer softball season playing against the neighboring parishes.
- There were nine of us participated in the vicariate trip to Holiday World in late June.
- In late April, Jen and Missy attended a Youth Minister's gathering to discuss ideas and problems that are happening within our YM. Many parishes, just like us, are experiencing difficulty as it seems that kids have many clubs and groups that are all demanding of their time.
- Missy is going to ask Tiffany to start to put our meeting dates and time in the church bulletin, as participation numbers are dropping too.
- Aside from Missy: Maybe a young, energetic, non-judgmental, Mom or Dad who has kids in High School would be better suited to assist Jenny!

A few notes from the council and Ellen's report: The responsibility is the parents when teaching the faith. It must be caught, not taught. The kids can't just

catch the faith from 1 hour a week. Difficulty is getting the parents involved. The kids confess at the Sacrament of Reconciliation they can't make it to Mass. Father asks them if they drive. To get the kids here, we need to get the parents here. Faith Formation shouldn't just be a "drop off mentality". Ellen had a great article called, "Little eyes are watching". Mary had said she feels like Faith Formation teaches more of a God is good and not what church is about. She really loves the RCIA program and said she learned a lot there. Mary asked who chooses the curriculum. Ellen says she has chosen Loyola Press which is approved by the USCCB (United States Conference of Catholic Bishops). This is a spiral curriculum which is preferred. It reinforces what children have learned in previous years, building on that foundation. Each grade level focuses on a topic, but not limited to that topic. K-creation, 1st-prayer, 2nd-reconciliation & Eucharist, 3rd-Apostles' Creed, 4th-Ten Commandments, 5th-sacraments, 6th-Old Testament, 7th-the church & christian living, 8th-Confirmation. Next Thursday the 18th is the next NCV meeting. Supportive material is being sent from Mark Loyet, the new director from the diocese. Thanks to Allison VonderHaar for all you have done for us and teaching! Jane Beckmann would like to bring up the request for the white boards at their meeting. Ellen will check on how many are needed. 8 for sure. Having class Masses was suggested to get kids more involved at Mass. It was also suggested that there maybe be 4 meetings a year during Faith Formation that parents would attend. Something that would go over what is expected of the child and parent.

- Social Recreation: report given by Barb Cardwell no report to give. The Sodality Potluck is scheduled for Tuesday, Sept. 6th.
- Finance committee: report given by Fr. George and Tiffany  
\*next meeting will be held at 6pm on Thursday, September 8<sup>th</sup>  
Anonymous legacy gift of \$150,000 was given to the parish in April. \$60,000 was taken out of our "savings" account at the Diocese in March to help cover expenses. This was put back in July into that account with the Diocese and \$40,000 was put into the Cemetery fund with the Diocese. The rest was left in our general fund to cover other expenses including the large portion that comes out for the catholic subsidies and assessments.

## 8. Old Business

- Seal the brick on the church/sacristy: Ed Kleber talked to John at Diocese. Ed talked with Becker Bricklaying and they were really interested and would get us a quote but haven't as of yet. Ed will follow up with them. Warnecke Building and Restoration is a year and half out for a new job. We discussed getting on their list.
- Welcome back event for parish post COVID: A reception after each Mass was held the weekend of June 11<sup>th</sup> for the celebration of Father for his 45<sup>th</sup> Ordination. He said this was a nice way to get the parish together post COVID. There was a great turnout to each reception.

- 2022 Guatemala Trip: was July 10<sup>th</sup>-16<sup>th</sup>. Thank you to Cheri Mansfield and Paulette Evans for going and representing St. Mary Parish.
- Katharina Kasper Statue: she has been restored thanks to Gerard Luebbers and Tom Berdsen. She has her hands and face painted along with the rosary around her waste. She is still in storage. Tiffany will check with Tom to see if he could paint her habit. Father said put her in the cafeteria for climate control reasons if the Poor Handmaids would not have a place for her. Jane is concerned about the floor. We would need to make sure that it wouldn't damage the new flooring in the cafeteria. Tiffany can call Wedekempers to see if they could move her over to the cafeteria if that is what ends up happening.
- Server training –a training is set for August 10th and August 31st, the same night as registration. Tiffany is reaching out to all kids from 3rd through 8th grade. Father stated that serving takes a commitment from both the parents and kids. The parents have to commit to coming to Mass and get the kids there. We have missed almost 2 years of getting new kids involved with serving at Mass.
- Father would like to get the adult servers set up as well. A message will be put in the bulletin this weekend. He wants to get them ready for funerals along with the kids to help at those and weddings too.

## 9. New Business

- Parish Picnic: It is usually held the Sunday after Grandparents Day (September 11<sup>th</sup>) which would be Sunday, September 18th. Sign-up sheets are usually placed in church 2 weekends prior to the date. All were in favor of having the picnic. Barb Cardwell will reach out to Barb Crouse to get details together. Also set a date for the “Pork” Dinner. The tentative dinner date will be October 23rd but is dependent on talking with Barb Crouse and IGA. They don't want to do the 16th for this is the KC breakfast date. More info will come out after this committee meets.
  - Coincidentally Duane was asked this past weekend if the picnic was coming back. In case it is - pending which weekend / time - Duane is willing to perform free and provide audio/music support (for one hour) to anyone within St. Mary's who wants to sing, play an instrument, dance, or whatever fine arts performance they wish to do.
  - Duane would need two things: a. 12' x 12' pop up tent - or 2 - 10' x 10' maybe east of the air conditioners so everyone can sit in the grass areas for shade. b. electricity (single circuit) within 50' from stage area.
- Old World Roofing came to look at the church roof. They were able to fly a drone and found some extensive hail



damage. They will be emailing the report and bid to the office. They came out on Tuesday, August 2<sup>nd</sup>.

- Randy and Ron Zurliene surveyed the church and would like to address the suggestion to have someone come out to re-plaster some of the walls in the church. Max Autenrieb Church Interior Decorating is the company we have used in the past. Randy called and left a message from them on Tuesday, August 2<sup>nd</sup>. As of today, we have not heard back from this company. Tiffany will follow up.
- New Business: Barb Cardwell brought up being able to play pickleball in the gym. Bob Gustafon said it was ok. Someone can come in and tape it out and only will only be available on weekdays and not during Christmas. Barb assured that they wouldn't be in anyone's way if walkers are in there. She can get a general liability waiver for all players to sign from the city parks dept. Barb will also set up a calendar to show availability.
- Jane asked if some groups could come in and play basketball. It was addressed as long as we can get with Bob on scheduling and an adult would have to be present while the kids are in the gym at all times.
- Bridget asked if ASA can set up a thermometer for the progress of the building project. It was agreed that it can be placed on the church grounds.
- Just a note with the cemetery updates, there will be mud until the ground settles. We would like to thank Bev Schlau for the donated sign out at the cemetery that contains the rules and regulations of the cemetery.
- Next meeting will be **Tuesday, October 11<sup>th</sup> with St. Teresa at 6pm**

7. Pastor's Comments

- no extra comments. But please keep the family of Shirley Spihlman and Martha (Tom Frerker's sister) in your prayers as they both passed away this week.

8. Adjournment/closing prayer: Meeting was adjourned at 8:21pm and Father closed out the meeting with praying the ASA Building Prayer.